



Shannon St. John Fellowship 2018

Triangle Community Foundation offers a 10-week paid fellowship each summer to a current graduate student with a demonstrated interest in the nonprofit sector of the Triangle region. The Shannon St. John Fellowship will provide a valuable project-based experience working closely with the Community Engagement team and reporting to the Vice President of Community Engagement. Projects may include assisting with community research, program evaluation, and grant programs. The Fellow will present project results in written or oral reports and will be encouraged to participate in meetings, events, and other activities throughout the summer. This is a great opportunity to gain experience in a dynamic work environment that is focused on making our region a better place for all residents.

The Fellowship spans ten weeks between May and August 2018 with the Fellow working full-time (40 hours per week during business hours) from our office in RTP. The total stipend will be \$5,000.

Eligibility

Eligible candidates must be currently enrolled in an accredited graduate degree program. Preference will be given to candidates studying public administration, public policy, nonprofit management, business administration, social work, regional planning, or a related field. Further preference will be for candidates with 1-3 years of experience in the nonprofit sector as an employee or volunteer.

Qualifications

The ideal candidate will have:

- ◆ strong analytical and communication skills
- ◆ personal initiative and the willingness to work independently and as a team player
- ◆ the ability to manage multiple projects
- ◆ an interest in philanthropy, prior experience at any level is desirable, but not required
- ◆ good computer skills - familiarity with MS Word and Excel required, database knowledge preferred

How to Apply

Interested candidates should apply by January 26, 2018. We will review applications immediately upon receipt. Email a cover letter, resume, contact information for three references, and writing sample (demonstrating analytical skills, 3 pages max) with "Shannon St. John Fellowship" in the subject line to Fran Wescott at Fran@trianglecf.org. We are committed to diversity and encourage people of all ethnic, cultural, economic, and sexual orientations to apply.

About Triangle Community Foundation

Triangle Community Foundation inspires and mobilizes giving, leadership, and action. By working together with donors and nonprofits to address critical community issues, we envision a vibrant Triangle that ensures everyone thrives. Since 1983, the Foundation has been committed to this work, and with the help of our generous family of donors, each year we grant over \$25 million back into the community to make a difference.

To learn more about how you can get involved, visit www.trianglecf.org.